JEB SPAULDING
STATE TREASURER

RETIREMENT DIVISION
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STATE OF VERMONT
OFFICE OF THE STATE TREASURER

To: Vermont Town Clerks and Treasurers

From: Jeb Spaulding, State Treasurer

Date: June 30, 2008

Re: Additional Marriage / Civil Union Fee

As you may be aware, during the recently completed legislative session the Legislature amended language in 32 V.S.A. § 1712, to change the fees collected for the issuance of marriage and civil union licenses. Under the amended statute, "Town clerks shall receive the following fees in the matter of vital registration: (1) For issuing and recording a marriage or civil union license, $45.00 to be paid by the applicant, $10.00 of which sum shall be retained by the town clerk as a fee, $20.00 of which shall be deposited in the victims' compensation special fund, and $15.00 of which sum shall be paid by the town clerk to the state treasurer in a return filed quarterly upon forms furnished by the state treasurer and specifying all fees received by him or her during the quarter. Such quarterly period shall be as of the first day of January, April, July, and October." The increased fee is to be assessed beginning July 1, 2008.

We have been working with the Secretary of State's Office, The Vermont Center for Crime Victims' Services, the VMCTA, and others, to establish a process for you to remit these fees that require as little additional work on your part as possible. The Office of the State Treasurer will collect the new fees at the same time and on the same form TR 12-4 you currently use to remit marriage/civil union license fees to the State Treasurer. The new fees will be due within 15 days of the end of each calendar quarter and will be paid along with the current fees. The first remittance date, for new fees collected between July 1, 2008, and September 30, 2008, will be October 1, 2008.

An updated version of the form TR 12-4, which includes a line for reporting the new $20 fees, will be posted on the State Treasurer's web site on or about July 21, 2008. This date has been chosen to allow completion of the June 30, 2008, filings on the current version of the form. The updated form should be used beginning with the October 1, 2008, filing. Copies of this letter and the amended statute language will also be posted on the State Treasurer's web site.

Should you have any questions or concerns about completing the revised form, or about remitting the new fees, please contact Becky Brockway, Skip Perkins, or John Booth in the Treasury Operations division.

Thank you for your cooperation in meeting the requirements of this amended statute.

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