

## VERMONT STATE EMPLOYEES' RETIREMENT SYSTEM

Meeting of the Board of Trustees

December 8, 2005

### **Members present:**

WARREN WHITNEY, Chairperson, VSEA member (term expiring September, 2006)

JEB SPAULDING, Vice-Chairperson, VT State Treasurer

ROBERT HOOPER, VSEA member (term expiring September 2006)

WILLIAM HARKNESS, VSEA member (term expiring September 2007)

TOM GIFFIN, VSEA Alternate member (term expiring September 2007)

LINDA McINTIRE, Commissioner of Human Resources

JOE HEALY, Retired Vermont State Employees' Association

### **Members absent:**

JAMES REARDON, Commissioner of Finance & Management

DICK JOHANNESSEN, Governor's Delegate

### **Also attending:**

Cynthia L. Webster, Director of Retirement Operations

Donna Holden, Board Coordinator

The Vice-Chairperson, Jeb Spaulding, called the Thursday, December 8, 2005, *conference call* meeting to order at 8:05 a.m., which was held in the Treasurer's Office, 109 State Street, 4<sup>th</sup> Floor, Montpelier, VT.

### **ITEM 1: Approval of minutes for October 31, 2005 and November 14, 2005**

**On a motion by Mrs. McIntire seconded by Mr. Hooper, the Board unanimously voted to approve the minutes of October 31, 2005, and November 14, 2005, as submitted.**

*Mr. Whitney joined the meeting during the next item and assumed his role as Chairperson.*

*Mr. Giffin stepped down as a voting VSEA member.*

### **ITEM 2: Discuss/Act on Disability Retirements for:**

- Beverly Knowles

**On a motion by Mr. Hooper seconded by Mrs. McIntire, the Board unanimously voted to approve the disability retirements for Beverly Knowles, as recommended by the Medical Review Board.**

### **ITEM 3: Share Class Changes for Vanguard Funds - §457 Plan**

**On a motion by Mr. Spaulding seconded by Mrs. McIntire, the Board unanimously voted to approve the following resolutions(s) relating to changes in share classes for Vanguard Funds in 457 Deferred Compensation Plan:**

**That within the 457 Deferred Compensation Plan, the Vanguard 500 Index Fund Investor Shares be replaced with the Vanguard Institutional Index Fund Shares and that the Vanguard Mid-cap Index Fund –**

**Investor Shares be replaced with the Vanguard Mid-cap Index Fund – Admiral Shares.**

**Further: That at such time as the Vanguard Mid-cap Index Admiral Shares may be replaced with lower cost institutional shares, such replacement is authorized.**

**ITEM 4: §457 Plan Emergency Withdrawal**

**On a motion by Mr. Spaulding seconded by Mrs. McIntire, the Board unanimously voted to approve the §457 emergency withdrawal request from Steven K. Lowe, as recommended by Great-West Retirement Services, and not to exceed the withdrawal request and/or member's balance.**

**ITEM 5: FY '07 Budget Approval and Allocation Discussion**

At Mr. Spaulding's request and the Board agreed this item would be postponed to the January meeting, as appropriate information had not yet been distributed to the Board.

**ITEM 6: Any Other Business to Be Brought Before the Board**

Mr. Hooper noted his lack of response to Mr. Minot's §457 share class e-mail, was a procedural issue and due to his objection to doing Board business via-email.

**Next Meeting Dates:**

The next scheduled conference call meeting of the Board will be January 12, 2006.

**Adjournment:**

**On a motion by Mr. Spaulding seconded by Mr. Healy, the Board unanimously voted to adjourn at 8:30 a.m.**

Respectfully submitted,

Donna Holden, Board Coordinator  
for  
Cynthia Webster, Secretary to the Board