

ELIZABETH A. PEARCE
STATE TREASURER



UNCLAIMED PROPERTY DIVISION

TEL: (802) 828-2407

RETIREMENT DIVISION
TEL: (802) 828-2305
FAX: (802) 828-5182

ACCOUNTING DIVISION
TEL: (802) 828-2301
FAX: (802) 828-2884

STATE OF VERMONT
OFFICE OF THE STATE TREASURER

Vermont Retirement Systems Seek Chair for Medical Review Board

Background

Vermont has three public retirement systems—the Vermont State Teachers' Retirement System (VSTRS), Vermont Municipal Employees Retirement System (VMERS) or Vermont State Employees Retirement System (VSERS). These three systems collectively designate a Medical Review Board (MRB) to review applications for disability retirement benefits.

The MRB is comprised of three physicians and is assisted by staff from the Retirement Division. The MRB is responsible for the collection, arrangement, and approval of disability applications, and it reports its findings in writing to the Retirement Boards.

Position

A vacancy has arisen in the position of MRB Chair, and the Retirement Systems seek to fill that position here. Individuals who are interested in serving on the Board in a position other than Chair are also urged to apply. Applicants must be a licensed physician.

Job Description

The role of the Medical Review Board is to determine whether a member who has applied for a disability retirement is mentally or physically incapacitated for the further performance of the member's specific job requirements, and whether that person's condition is likely to be permanent.

This position may encounter various types of scenarios resulting in varying levels of medical documentation and review. A typical case load consists of 4 – 6 cases per month for review. A stipend for each case where a decision is rendered will be paid.

The ideal candidate must:

- Communicate in a respectful, civil manner and regularly utilize active listening skills and have a strong attention to detail.
- Not be eligible to participate in VSTRS, VMERS, or VSERS.
- Able to meet the third Thursday of each month.
- Able to attend meetings remotely.
- Have basic familiarity with computers and/or other technologies.

Interested candidates should send a resume and statement of interest to briana.howard@vermont.gov.